



JOB POSTING

Clinical Director of Treatment Services

(Exempt)

Summary:

Exponents is searching for an experienced, dynamic clinician to supervise daily operations of a small outpatient chemical dependence treatment program, housed within a community-based organization in lower Manhattan.

Responsibilities include:

- Ensuring client census goals are achieved and maintained through program promotion and client outreach;
- Maintaining standards of OASAS (Office of Addiction Services and Supports) policies and licensing procedures, serving as liaison to OASAS auditors;
- Supervising all Drug Treatment departmental staff and interns;
- Preparation of all programs charts, and policy and procedures for audits;
- Ensuring appropriate data collection and preparation for billing with Finance to ensure Medicaid billing is submitted accurately and on time;
- Collaborating with Medical Director on Medication Assisted Treatment and Opioid Overdose Prevention Services for participants;
- Researching private insurance and other revenue streams;
- Collaborating with Executive leadership to engage with managed care organizations, execute, and maintain behavioral health sub-contractor agreements;
- Ensuring all clinic licenses are up to date and on file in program;
- Maintaining linkages and relationships with all referring agencies, including Departments of Parole and Probation, medical detoxes, and other community-based agencies to meet service needs of participants;
- Conducting supervisory case conferencing with substance abuse counselors;
- Ensuring delivery of comprehensive services to clinic participants;
- Conducting and coordinating needs assessments and follow-up sessions for all core clients;
- Conducting case conferencing with counseling/referral staff on a bi-monthly basis; documents according to policy, incidents which may endanger students or staff;
- Facilitating relapse prevention and special support groups when necessary;
- Establishing and expanding linkages to meet the service needs of clients;
- Participating in Agency Sr. Directors' and Compliance Council meetings;
- Conducting activities as assigned by Executive leadership.



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Supervisory Responsibilities

- Will have oversight of daily operations of the entire 822 outpatient treatment program;
- Directly supervise all staff in the department.

Reports to:

Executive Vice President & COO

Qualifications:

- Five years' minimum experience in a progressive supervisory and management capacity;
- Licensed Clinical Social Worker, LMSW, or PhD required;
- Knowledge of current 822 regulations and standards;
- Familiarity with OASAS APPs, and HRA STARS required;
- CASAC-certified preferred;
- Knowledge of harm reduction philosophy and principles preferred;
- Strong written and verbal communication skills.

Salary

- \$75-85k

Exponents is an equal opportunity employer. All applicants will be considered for employment regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.