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JOB POSTING

JOB TITLE: Ryan White Patient Navigator (Non-Exempt)

Reports To: Project Director, Ryan White Care Coordination

Summary: Exponents' Patient Navigators (EPNs) are responsible for the initial engagement and screening of Persons with HIV (PwH) to facilitate enrollment and participation in program services. In this role, EPNs conduct outreach, assess eligibility, and provide information about available support. The position also involves collaborating with existing and potential community partners to identify and refer individuals who may benefit from the program.

Responsibilities:

- Conduct in-person outreach to engage PwH population at harm reduction programs, shelters, hospitals, correctional facilities, CBOs, SROs, and transitional housing sites.
- Build relationships with community members and serve as a liaison between the organization and service populations.
- Coordinate and facilitate informational presentations at academic, faith-based, and community organizations.
- Conduct pre-screening assessments to determine eligibility for services and programs.
- Refer individuals with unknown HIV status to testing services to confirm diagnosis and ensure linkage to care.
- Maintain ongoing communication with participants to support retention in care and service engagement.
- Accompany clients to medical, social service, or program appointments when needed.
- Conduct outreach and follow-ups at various locations including client homes, program sites, and community settings.
- Maintain reliable attendance, flexibility for evening/weekend outreach, and support additional program needs.
- Document all services provided in compliance with regulations;



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Requirements

- High School Diploma and/or GED is required
- ARRIVE Graduate
- 2+ years' experience in outreach or case management in a community-based, social service or medical setting
- Experience working with Persons Living with HIV (PwH)
- Strong verbal and written communication skills is required
- Ability to demonstrate good judgment and maintain patient confidentiality
- Knowledge and comfortability navigating public transportation within the five boroughs
- Reliable, punctual, and take initiative where appropriate
- Familiarity with MS Office Suite, AWARDS ECR, and eSHARE
- Bilingual English/Spanish is preferred

Salary

\$43,000 – \$48,000

Exponents is an equal opportunity employer. All applicants will be considered for employment, regardless of race, color, creed, religion, gender, sexual orientation, gender identity, national origin, age, veteran, disability status, genetic information, or any other characteristic protected by law. Individuals with carceral histories, drug use histories.

Members of the LGBTNBQI+ communities are encouraged to apply.